

World Health Partners Requests for quotations from registered travel operators to provide hired taxis/cars as and when required basis

For

TB services for the district of Punjab and Haryana under the Global Fund supported project "Integrated Pediatric TB and Technology-Enabled Active Case Finding (ACF)" implemented by SAATHII and World Health Partners

Re-RFQ Reference No. WHP/SAATHII/TAXI_SERVECES/008/2025

Bid Start Date: June 9, 2025

Bid Close Date: June 15, 2025

1. Introduction

The Integrated Pediatric TB and Technology-Enabled Active Case Finding (ACF) Project, funded by The Global Fund is being implemented by SAATHII as Principal Recipient (PR) under the guidance of the Central TB Division (CTD) and SR partners under the guidance of State TB Office. The key purpose of the project is to provide technical assistance to the National TB Elimination Program (NTEP) in seven states to increase the access and availability of pediatric TB services across all levels of the health system in both public and private health sectors, and identify new TB cases among key vulnerable populations in 42 selected districts using AI technology-enabled Handheld X-ray device.

World Health Partners (WHP) is a non-governmental organization that sets up programs to bring sustainable healthcare within easy access to underserved and vulnerable communities. It innovatively harnesses already available resources more efficiently by using evidence-based management and technological solutions. WHP is best known for its programs focused on Tuberculosis, primary healthcare, family planning, MNCH, and mental health. The organization uses all available resources--both in the public and private sectors, to ensure that people living in any part of the project area will have access to high-quality treatment.

To support the aforementioned project, registered travel operators are requested to submit their quotations for the specified District in the State of Haryana and Punjab:

CXR Districts in Punjab and Haryana, where we have to engage private taxi services

Sr. No.	Name of the District	Name of the State
1.	Sirsa	Haryana
2.	Fatehabad	Haryana
3.	Sonipat	Haryana
4.	Ambala	Haryana
5	Ludhiana	Punjab

2. Objective of RFQ

- The primary objective of this RFQ is to invite quotations from the bidders who can provide hired vehicle services for the ACF campaign. The aim is to engage a hired vehicle to transport KVP (Key vulnerable population for TB) or beneficiaries (collectively called as KVP) to the government or private partnered CXR centre for the early identification of TB.

3. Bidder's Eligibility Criteria

- The vehicles must have a valid commercial license (RC) under the district transport office (DTO, along with the valid and up to date insurance and PUC certificate and other applicable registration/license/papers.
- Vehicles should be in excellent running condition and should not be more than ten (10) years old.
- The bidders should have, preferably, a valid GST registration certificate, if applicable.
- Should be capable of providing professional and skilled driver/s, having a valid driving licence.
- Should be able to manage vehicle rotations and driver's duties/ shifts on their own, for a hassle-free service.
- The bidder should have a SUV vehicle with a seating capacity of 6 and Sedan vehicle with a seating capacity of 4 or more excluding the driver.

4. Scope of hired vehicle services provided by the bidders

The project is collaborating with hired vehicle provider for transportation services to the KVP, so as to identify TB and other diseases among the population that the project serves.

- The bidder shall have more than 1 vehicle (maximum 3) available to provide services. As when more than 1 vehicle is required in a day, prior information will be given atleast 12 hours before the time of travel.
- The hired vehicle will transport the population identified/referred by the project from the community camps, house hold visits or any other service delivery points. We use the word beneficiary or Key vulnerable population (KVP) interchangeably.
- The vehicle should have valid documents of registration (RC), insurance, Pollution (PUC), and other mandatory requirements. Maintenance/cleanliness of the vehicle shall be borne by the selected agency. The car must be kept clean (interior & exterior) and periodically serviced.
- The bidder shall be responsible for providing vehicles with driver. The driver of the car should have an up-to-date valid driving license. He should know the roads of the district/block level.
- It would be the responsibility of the selected agency to check the antecedents of the drivers engaged with the hired vehicles and ensure that drivers' conduct is clean and does not cause any kind of hassle to the transportees.
- The driver should mandatorily have a mobile phone. The driver engaged should not be out of communication by switching off a mobile phone.
- Vehicles may be required on Sundays & other government holidays and also beyond the normal working hours at some instance.
- Record of the actual KM run by the vehicle shall be maintained in the log book daily duly signed by the driver and the official using the vehicle (a sample log sheet is given at Annexure I).
- Any breakdown of the vehicle is to be addressed by the bidder immediately and in such instance, bidder shall arrange another vehicle immediately to ensure uninterrupted supply of services.

- The bidder has to provide all the vehicles that to be deployed under this contract at the time of MoU signing as part of documentation requirements, as mentioned in bidder eligibility criteria.

5. Documentation

- The project will provide a trip request with information about the beneficiary to be transported for the CXR investigation.
- The hired vehicle must maintain the trip request form and submit along with monthly invoice.
- After completion of each month, for each of the hired vehicle, the vendor must submit an invoice including tax, having details for the number of working days and trips conducted.
- This invoice should be sent to **World Health Partners** by the first week of next month. Invoice must be supported by.
 - Trip request slip
 - Vehicle Log book along with duty slip

6. Bid Submission Process

Interested bidders are requested to submit their quotations along with the following mandate documents:

- Copy of GST (if applicable)
- Copy of Pan Card
- Details of each vehicle with the following details:
 - Copy of Vehicle's RC, Insurance and PUC Certificate
 - Vehicle Model name and vehicle Seating capacity excluding driver etc.
- Details of Driver: - Driving license
- The financial quotation must be submitted as per the attached **Annexure – 1**, along with the above-mentioned documents

7. Duration of Contract

- The contract is valid for a period, for 6 months from the date of signing, or, till the 'Client' along with the government makes arrangements for providing CXR at community level through portable X-ray device, whichever is earlier.
- The extension of the contract will be done based on the project requirements and guidance from the funder and the government.
- Either party may terminate this MOU upon the other party's failure to perform its obligations, if the failure is not rectified within seven (7) days after receiving written notice.
- The parties may mutually terminate this MOU at any time without assigning any reason by providing 15 (fifteen) days' advance written notice to the other party.

8. Evaluation Criteria

- Cost of transportation submitted by the bidder, as per Annexure – 1 attached to this document.
- Past similar work experience working with the government/NGO etc. in the last 3 years

9. Terms and Conditions

- The procurement unit considers the block as a unit.
- The following payment mechanisms will be adhered to:
 - Payment will be done as per the agreed rate contract on the submission of agreed invoice documents.
- The MoU/contract will be terminated based on mutual agreement for the delay in service, quality of service, and non-compliance to registration/certification or delay in payments.
- World Health Partners (WHP) reserves the right to invite fresh bids with or without amendment of the RFQ at any stage or to terminate at any time the entire bidding/selection process without any liability or any obligation to any of the Bidders and without assigning any reason whatsoever.
- A Bidder shall not have a conflict of interest that affects the bidding process. Any Bidder found to have a Conflict of Interest shall be disqualified.
- All Bidders are required to submit their Bid in accordance with the terms outlined in this RFQ.
- Notwithstanding anything to the contrary contained in this RFQ, the detailed terms specified in the agreement shall have an overriding effect.
- Responses to quotes must be received no later than the date and time indicated on the RFQ.

10. Deadline for submission

- All quotations should be submitted on or before the last date, the last date for submission of quote is **June 15, 2025**
- All quotation should be submitted with company stamp and signature
- Quotes can be mail to purchase@whpindia.org with mentioned the subject line "**RFQ Reference No. WHP/SAATHII/ TAXI_SERVICES/008/2025**"

If any query and concern please contact Mr. Ritesh Kumar on mobile: 9560955884 or write us on ritesh@whpindia.org

Annexure 1. Quotation format

Kindly provide the quotation in the below prescribed format with duly stamp and signed by the bidder.

Quotation Submission Date	:
District Applied For	:
Name of the Agency/ Vehicle Owner D	:
Address	:
PAN No.	:
GST Number (if available)	:
Total Number of Vehicle for Renting	:

Details of the vehicle and Financial:

Vehicle Type : Sedan

Sr. No.	Particulars	Type of Vehicle
1.	Vehicle model (Manufacturing company)	
2.	Working hours of the car (in Hour)	
3.	Seating capacity excluding Driver (in number)	
4.	Per day 80 Km/8-hour transport charges including tax and driver charges	INR
5.	Per day 100 Km/12-hour transport charges including tax and driver charges	INR
6.	Extra Km charges	INR (per Km)
7.	Extra hour charges	INR (per hours)
8.	Night Charges	INR.....
9.	Advance intimation for additional vehicle (More than 1 vehicle, maximum 3 vehicle) in days	

If there is a different model with different rental charges, please provide separate tables for them. If the cost of rental charges are same, then the above table is sufficient.

Annexure 2: Vehicle Log book.

- Vehicle No:
- Name of the driver:

Date	Start time	End time	Total working hour	Starting Km	Closing Km	Total number of Km	Number of to and fro trips in a day	Number of beneficiaries transported